



U.S. Department
of Transportation

Federal Aviation
Administration

Advisory Circular

Subject: CONSTRUCTION PROGRESS AND
INSPECTION REPORT--AIRPORTS
GRANT PROGRAM

Date: 8/7/89
Initiated by: AAS-200

AC No: 150/5370-6B
Change:

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- 1. PURPOSE.** This advisory circular (AC) provides guidance for submission of a report on construction progress of projects under the Airports Grant Program.
 - 2. CANCELLATION.** AC 150/5370-6A, Construction Progress and Inspection Report--Airport Development Aid Program, dated March 6, 1981, is cancelled.
 - 3. RESPONSIBILITY FOR SUPERVISION AND INSPECTION.** The prime responsibility for supervision and inspection of construction work under the Airports Grant Program is with the airport sponsor (owner). The Federal Aviation Administration (FAA) Airports District/Field Offices have the responsibility to monitor the project to assure that the terms and conditions of the grant agreement are met; to maintain a broad overview of the construction to be reasonably certain that the work is accomplished in accordance with the plans and specifications; and to evaluate the adequacy of the sponsor's construction inspection.
 - 4. FAA NEED FOR INFORMATION.** In order to meet the above responsibility, FAA needs information as to what work is in progress, completed, or planned; recent testing; and problem areas. This information is discussed at preconstruction conferences and can be obtained in a convenient manner and in an appropriate timeframe through use of FAA Form 5370-1, Construction Progress and Inspection Report.
 - 5. USE OF FAA FORM 5370-1.** FAA Form 5370-1, Construction Progress and Inspection Report, Appendix 1, should be submitted by the sponsor's engineer to the appropriate Airports District/Field Offices. The frequency of submittal should be established at the preconstruction conference. If any problems, delays, or adverse conditions occur which will affect the project, the engineer should submit an interim report to the FAA. One copy of FAA Form 5370-1 should be submitted for each construction contract in progress on an airport grant project.
 - 6. EXCEPTION.** In those localities where the information provided by FAA Form 5370-1 can be obtained from reports required by the sponsor, the use of this form is optional.
 - 7. SUPPLY.** A supply of preaddressed forms will be furnished the sponsor's engineer at the preconstruction conference. The form does not require postage.

Leonard E. Mudd

Director, Office of Airport Safety and Standards

OMB Approved 2120-0065

CONSTRUCTION PROGRESS AND INSPECTION REPORT AIRPORT GRANT PROGRAM		Period Ending Project Number
Airport Name		
Project Description		Contractor's Name
1. Rough Estimate of Percent Completion to Date of Construction Phases (Include items such as clearing, grading, drainage, base, surface, lighting, etc.)		
2. Work Completed or In Progress This Period		
3. Brief Weather Summary This Period Including Approximate Rainfall and Periods of Below Freezing Temperature (On earth work jobs include soil conditions)		
4. Contract Time		5. Summary of Laboratory and Field Testing This Period (Note failing tests and any retests. Summarize out-of-tolerance material. Identify material subject to pay reduction.)
No. Days Charged To Date	Last Working Day Charged (Date)	
6. Describe Anticipated Work by Contractor for Next Period		
7. Problem Areas/Other Comments (Revisions to plans and specifications approved or denied, delays, difficulties, etc. and actions taken.)		
SPONSOR'S INSPECTOR OR REPRESENTATIVE		
Date	Typed or Printed Name and Title	Signature

INSTRUCTIONS FOR PREPARATION OF FAA FORM 5370-1 (8-89)

CONSTRUCTION PROGRESS AND INSPECTION REPORT
AIRPORT GRANT PROGRAM

This preaddressed form is to be filled out, with ballpoint pen or typewriter by the Sponsor's inspector on the project, folded with the return address out, fastened, and mailed to the address shown below. No postage is required since the postage has been prepaid by the Federal Aviation Administration.

Submit one copy for each report. If additional space is required to complete any of the items, continue on a separate sheet of plain paper, identifying it with the project number, fold and insert inside the report before mailing.

If additional blank copies of the form are required, submit your request to the address provided below.

TAB OR TAPE HERE

1st
Fold

2nd
Fold

U.S. Department
of Transportation
**Federal Aviation
Administration**

800 Independence Ave., S.W.
Washington, D.C. 20591

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